

**THE MISSOURI
COUNCIL FOR EXCEPTIONAL
CHILDREN**

**CONSTITUTION
AND
BYLAWS**

Ratified: 9/24/11

Amended: 3/11/12

Amended: 3/9/14

**CONSTITUTION AND BYLAWS OF THE MISSOURI
COUNCIL FOR EXCEPTIONAL CHILDREN**

**ARTICLE I
NAME**

The name of this organization shall be The Missouri Council for Exceptional Children (MO-CEC). (Number 85)

**ARTICLE II
PURPOSE**

The primary purpose of MO-CEC shall be to advance the education of individuals with exceptionalities and to promote related educational, scientific, and charitable purposes. Specifically, MO-CEC intends to assist and provide support to The Council for Exceptional Children (CEC) in all its efforts on behalf of persons with exceptionalities, and to participate in all appropriate governance activities of CEC subject to the general supervision and control of CEC; provided, however:

No part of MO-CEC's net earning or assets will, either directly or indirectly, inure to the benefit of MO-CEC's founders, or any of its officers or members, or their families, or otherwise to any private individual; (except that reasonable compensation may be paid for services rendered to or on behalf of MO-CEC and payments and distributions may be made in furtherance of the purposes set forth in Article II);

No substantial part of the activities of MO-CEC shall consist of carrying on propaganda or otherwise attempting to influence legislation (except as may be permitted by Section 501 (h) of the Internal Revenue Code, as amended), and MO-CEC shall not participate in or intervene (including the publication or distribution of statements) in any political campaign on behalf of any candidate for public office nor shall the Federation engage in any activities that are unlawful under applicable federal, state, or local law.

MO-CEC shall not be operated for profit and shall not carry on any other activities not permitted to be carried on by an association exempt from federal income tax under Section 501(c) (3) of the Internal Revenue Code, or by an association to which contributions are deductible under Section 170 (c) (2) of the Internal Revenue Code; and

If at any time MO-CEC is deemed to be a private foundation as defined in Section 509 of the Internal Revenue Code, MO-CEC shall distribute its income and principal, if necessary, in such manner so as not to subject MO-CEC to tax liability under Section 4942 (a) of the Internal Revenue Code and MO-CEC shall not engage in any act of self-dealing (as defined in Section 4941 (d) of the Internal Revenue Code), retain any excess business holding (as defined in Section 4943 (c) of the Internal Revenue Code), or

make any taxable expenditures (as defined in Section 4945 (d) of the Internal Revenue Code).

Such modification in the provision of this Article, if any, as may be necessary for Internal Revenue Service recognition as a non-profit organization are hereby authorized.

ARTICLE III MEMBERSHIP

SECTION 1. QUALIFICATIONS

Membership shall consist of professional personnel and other persons interested in the education of individuals with exceptionalities.

SECTION 2. MINIMUM MEMBERSHIP REQUIREMENT

MO-CEC shall maintain a minimum of one hundred (100) paid members who shall meet the membership qualifications established by the CEC Representative Assembly.

SECTION 3. UNIFIED MEMBERSHIP

MO-CEC's membership shall consist of all members of the Council for Exceptional Children affiliated with this state. MO-CEC may not accept enrollments for state membership only. All members (regular, students, associate, and retired) of all divisions, subdivisions, and chapters must hold membership in CEC and abide by all official decision of the MO-CEC Board of Directors (BOD).

SECTION 4. MEMBERSHIP TERM

The policy pertaining to the membership year shall be consistent with the policy of the Council for Exceptional Children.

SECTION 5. CHAPTER OR SUBDIVISION REQUIREMENTS

Each chapter or subdivision shall operate under a constitution and bylaws, which have been approved by MO-CEC. Should an instance arise where the chapter or subdivision's constitution and bylaws is in conflict with that of MO-CEC, MO-CEC's constitution and bylaws shall prevail.

Each chapter and subdivision shall submit to the MO-CEC treasurer a copy of its annual

report by JULY 1. College and university chapters will also submit an updated officer list by September 15.

The annual report shall consist of:

A complete list of current officers with contact information; a current count of its membership; a dated constitution or revision if not on file; the name of the chapter or subdivision board representative or proxy attending regular or called BOD meetings; and the list of activities conducted which support MO-CEC goal/s.

Chapter or subdivision board representative or proxy **MUST** attend 75% of regular or called BOD meetings. Chapter or subdivisions not in compliance with this directive will not be eligible for travel reimbursement for their BOD representatives or for award nominations.

Each chapter or subdivision shall indicate in all written communication that it is a member of CEC and the MO-CEC.

Chapter and subdivisions may not infer the support of the MO-CEC without prior approval by the BOD.

Each chapter will maintain a membership of at least 10 members.
Each subdivision will maintain a membership of at least 15 members.

SECTION 6. CATEGORIES OF MEMBERSHIP

Membership in CEC shall consist of professional and other individuals who are interested in the education of children and youth with exceptionalities and whose prescribed dues are paid.

All membership categories shall be consistent and aligned with categories outlined by CEC international.

A Member-at-Large of MO-CEC shall be an individual enrolled in the Council for Exceptional Children who resides or works in Missouri but who is not a member of a chapter. Members-at-Large are entitled to full rights of membership in the Council for Exceptional Children.

**ARTICLE IV
ORGANIZATION**

SECTION 1. RELATIONSHIP TO THE COUNCIL FOR EXCEPTIONAL CHILDREN

The Missouri Council for Exceptional Children (Number 85) shall be affiliated with The

Council for Exceptional Children.

SECTION 2. FISCAL YEAR AND ADMINISTRATIVE TERM

The fiscal year and administrative term of office shall be July 1 through June 30.

ARTICLE V ASSESSMENTS AND DUES

Special assessments may be levied by a majority vote of those present at a business meeting of MO-CEC with the approval of three quarters (3/4) of the members present, provided, the proposal for special assessment has been previously approved by a majority of the members of the BOD during a regular BOD meeting.

Annual dues to The Council shall be payable before the end of the individual's membership year. Members whose dues are not paid by the last day of their membership year shall be dropped for the membership of the organization.

ARTICLE VI OFFICERS

SECTION 1. ELECTED POSITIONS

The officers of MO-CEC shall be duly elected by the membership and consist of the Immediate Past President, President, President-Elect, Vice President, Secretary, Treasurer, Membership Chair. The student governor is elected by the active student/university chapters. The President and Immediate Past President serve as the two MO-CEC Representatives to the CEC Representative Assembly.

SECTION 2. PREREQUISITES TO NOMINATION AND ELECTION

All officers must be members of the Council for Exceptional Children at the time of their nominations and remain so throughout the duration of their terms of office.

Candidates for the offices of vice president, secretary, treasurer, and Membership Chairperson must have been a member of CEC for a minimum of two years and must have served on the MO-CEC Board of Directors, one of its standing committees, or a member of one of the Ad Hoc Committees. A candidate for the office of treasurer must be insurable.

SECTION 3. SUCCESSION

The president-elect shall automatically succeed to the presidency at the expiration of the president's term of office, and the vice president shall succeed to the office of president-elect.

SECTION 4. VACANCIES

If a vacancy occurs in the office of president, the president-elect shall serve as acting president for the remainder of the term of office and shall become president at the beginning of the new term.

If a vacancy occurs in the office of president-elect, the vice president shall serve as acting president-elect for the remainder of the term of office and shall become president-elect at the beginning of the new term.

A vacancy occurring in any office except president and president-elect shall be filled by appointment of the president with the approval of the Executive Committee for a member to serve only until the end of the current administrative year or until replaced by a duly elected successor. In all matters of succession not hereby addressed, the Board of Directors of MO-CEC shall be empowered to make the decision.

SECTION 5. DUTIES OF OFFICERS

The powers and duties of the immediate past president shall be:

To serve as a consultant to the president and the BOD.

To serve as chairperson and select members of the nominations committee and prepare ballots for the membership meeting.

To serve as chairperson of the Missouri Week of the Exceptional Child.

To report regularly to the Executive Committee, the BOD, and to the general membership on the activities of the Representative Assembly and CEC.

To perform other duties as directed by the MO-CEC Board of Directors.

The powers and duties of the president shall be:

To serve as chief executive of MO-CEC with the powers and duties usually belonging to such a position.

To give professional leadership to MO-CEC for its planning and programs.

To call and preside at meetings of the Executive Committee, meetings of the Board of Directors, and any business (membership) meeting.

To recommend chairs of standing committee (with exception of the Conference, Awards, and Nominations Committees) with the approval of the Executive Committee.

To recommend to the Executive Committee the types of ad hoc committees and other appointive bodies needed.

To prepare and submit the unit assurance report to the Council for Exceptional Children.

To appoint a parliamentarian from among the BOD members or former BOD members for either a single meeting or for the same term as the president.

To appoint consultants to the Board as outlined in Article VIII, Section 5 of the MO-CEC Constitution and Bylaws.

To invite the DESE representative to BOD meetings.

To prepare the agenda for meetings of the Board of Directors in consultation with the Executive Committee.

To prepare the agenda for the MO-CEC Business Meetings in consultation with the Board of Directors.

To perform other duties as directed by the MO-CEC BOD.

To assume the responsibilities as one of MO-CEC's representatives to the CEC Representative Assembly.

To have available a copy of the current Robert's Rules of Order

The powers and duties of the representatives to the CEC Representative Assembly shall be:

To represent MO-CEC at meetings of the CEC Representative Assembly, to participate in mail balloting and other activities necessary during the year in the administration of the Council's programs; and appoint a proxy as needed by approval of the Executive Committee.

To make regular reports at all BOD meetings and at the MO-CEC business meetings.

To perform other duties as directed by the MO-CEC Board of Directors.

The powers and duties of the president-elect shall be:

To serve in the place of, and with the authority of the president, in case of the absence or disability of the president, or the failure of the president to act as charged by the MO-CEC Constitution and Bylaws and/or Board of Directors.

To serve as chair and select members of the Conference Committee.

To plan the program for the MO-CEC Conference and/or to plan other programs according to the policies and directives of the BOD.

To perform other duties as directed by the MO-CEC Board of Directors.

The powers and duties of the vice president shall be:

To serve in the place of, and with the authority of the president, in case of the absence or disability of the president and president-elect, or failure of the president and president-elect to act as charged by the MO-CEC Constitution and Bylaws and/or Board of Directors.

To serve as chair and select members of the Awards Committee.

To perform other duties as assigned.

The powers and duties of the secretary shall be:

To keep accurate minutes of meetings and records of proceedings.

To carry on correspondence as necessary for the operation of MO-CEC.

To assume custody of all records including chapter and subdivision constitutions except those specifically assigned to others.

To keep accurate lists of Executive Committee members, BOD members, and committee members.

To keep a careful record of the proceedings of the annual business meeting and the meetings of the Executive Committee.

To have available copies of the MO-CEC Constitution and Bylaws, and minutes of all MO-CEC meetings of committees and conferences.

To transfer all records to the new secretary at the time of election.

To perform other duties as directed by the MO-CEC Board of Directors.

The powers and duties of the treasurer shall be:

To serve as custodian of the funds of MO-CEC.

To pay out money for expenses and rebates approved by the Executive Committee and on authorization of the president.

To insure that officers listed on the Rebate forms are current members.

To serve as chair and select members of the Budget Committee.

To prepare and submit an annual budget for approval by the Board of Directors at the next regular meeting following the annual conference.

To submit records of all monies including rebates collected and expended to the BOD at its regular meetings.

To transfer all monies and records to the new treasurer by July 1.

To be insured at MO-CEC expense, in the amount to be determined by the BOD, but not less than the total combined assets of MO-CEC.

To provide annual report forms to the chapters and subdivisions at the next regular BOD meeting following the annual conference.

The powers and duties of the membership chairperson shall be:

To chair the membership committee.

To make membership reports at all BOD meetings, and at the MO-CEC business meeting.

To assist MO-CEC and its chapters and subdivisions in the development of membership recruitment and retention programs.

To serve as a liaison between individual members or chapters and the membership services department of CEC.

To verify the current membership standing of nominees for MO-CEC offices, petition signers, and voters at the MO-CEC Business Meetings, when deemed necessary.

To perform other duties as directed by the MO-CEC Board of Directors.

The powers and duties of the student governor shall be:

To serve on the MO-CEC executive committee and as a consultant BOD.

To present reports at each BOD meeting and at the Spring/annual membership meeting.

To serve as liaison to MO-CEC on behalf of the student/university chapters.

SECTION 6. ELECTION OF OFFICERS

The officers of MO-CEC shall be elected by the membership from those members who are nominated by the nominating committee.

Nominations may also be made from the floor at the MO-CEC Annual Business Meeting.

The election of the officers shall be conducted during the MO-CEC Annual Business Meeting. In the case of more than one nominee for an office, the election for that office shall be conducted by paper ballot. The nominee for each position receiving the highest number of votes shall be elected.

SECTION 7. TERM OF OFFICE

The Immediate Past President, President, President-Elect and the Vice President shall serve one-year terms, which shall coincide with the fiscal year, July 1 thru June 30. The treasurer shall hold office for a term of three (3) administrative years and shall not be eligible to hold the same office for more than two (2) consecutive terms. The secretary and membership chair shall each hold office for a term of two (2) administrative years and shall not be eligible to hold the same office for more than two (2) consecutive terms each.

SECTION 8. REMOVAL FROM OFFICE

Officers who fail to carry out the responsibilities as defined in this Constitution and Bylaws or who fail to meet requirements stated in this Constitution and Bylaws may be removed from office. Procedures for such action are as follows:

A petition stating cause and calling for removal of a MO-CEC officer shall be signed by at least five (5) members of MO-CEC and submitted in writing to the president. If the president is the subject of the petition, it shall be submitted to the president-elect.

The Executive Committee shall act as the hearing board. Two-thirds (2/3) of the Executive Committee shall constitute a quorum.

The president (or president-elect) shall, within seven (7) days, notify each Executive Committee member, in writing, of the receipt of such a petition, solicit relevant evidence from all parties concerned, and call a special meeting of the Executive Committee to consider the matter within thirty (30) days following receipt of the petition.

At the hearing, an opportunity shall be made available to all interested parties to present any relevant evidence. A two-thirds (2/3) majority vote of members present, provided there is a quorum, is necessary for the removal of the officer.

The officer being considered for removal, as well as the petitioners, shall be provided with the results of the Executive Committee action, in writing, within seven (7) days of the hearing.

Upon receipt of written notification of the results of the hearing, wither party (the accused or the petitioners) shall have fifteen (15) days to submit to the president (president-elect) a written notice of appeal.

If no appeal is made, removal from office becomes effective immediately and proceedings are stopped at this point.

Within seven (7) days following receipt of a valid written notice of appeal, the president (or president-elect) shall call a meeting of an Appeal Board. The Appeal Board is to be comprised of the MO-CEC BOD, and shall meet within thirty (30) days following receipt of the notice of appeal. The president (or president-elect) shall serve as the non-voting chairperson of the Appeal Board.

At the meeting of the Appeal Board, an opportunity shall be made available to all interested parties to present any relevant evidence. A two-thirds (2/3) majority vote of the members present is necessary to overturn the Executive Committee's decision.

The officer, as well as the petitioners whose appeal has been considered, shall be provided with the results of the Appeal Board action, in writing, within seven (7) days.

If the action of the Appeal Board upholds the decision of the Executive Committee, the action becomes effective with the written notification.

Vacancies from office ensuing from this action shall be filled as prescribed in this Constitution and Bylaws, Article VI, Section 4.

**ARTICLE VII
EXECUTIVE COMMITTEE**

SECTION I. COMPOSITION

The Executive Committee shall consist of the duly elected officers and the student Governor. One half (½) of the membership of the Executive Committee shall constitute a quorum.

SECTION 2. THE DUTIES OF THE EXECUTIVE COMMITTEE SHALL BE:

To serve as MO-CEC's administrative policy-making body.

To act upon such official recommendations and petitions as may be received.

To develop and present an annual budget.

To formulate and propose policies and programs to the Board of Directors.

To be involved in the selection of the faculty advisor.

To assume such other responsibilities as are, or as shall be, assigned through the Constitution and Bylaws or legislated by the Board of Directors.

To serve as a personnel committee.

To develop plans and draft an agenda designed to expedite subsequent BOD action.

To consult with the BOD via technology or other methods when time is the critical factor and no Board Meeting is scheduled.

To assure appropriate conference planning, should a vacancy occur in the office of President-Elect before the first (1st) of January each year.

**ARTICLE VIII
GOVERNING BODY**

SECTION 1. BOARD OF DIRECTORS

The governance of MO-CEC shall be vested in the Board of Directors, which shall be comprised of the following, each of whom shall be entitled to one (1) vote:

The Executive Committee

One (1) representative from each officially recognized unit:

- Regular Chapters
- Student Chapters
- Subdivisions
- 3 at-large professional member representatives

SECTION 2. TERMS OF OFFICE FOR REPRESENTATIVES AND CONSULTANTS TO THE BOARD.

Regular chapter and subdivision representatives to the BOD shall be elected for a term of three (3) administrative years. Any unexpired term shall be filled by action of the chapter or subdivision.

At-large representatives to the Board shall be selected for a term of three (3) administrative years. However, initially these three positions will be elected as one 1-year term, one 2-year term, and one 3-year term in order to stagger replacements. Members that do not have chapter affiliation will be able to submit a letter of interest to the executive committee/by April 1. Any unexpired term shall be filled by action of the executive committee.

Student chapter representatives to the BOD shall be elected for a term of one (1) administrative year. Any unexpired term shall be filled by action of the chapter.

The MO-CEC Faculty Advisor shall be appointed for a term of three (3) administration years.

The consultant from the Missouri Department of Elementary and Secondary Education, Division of Special Education (DESE) shall serve a term to be determined by DESE.

SECTION 3. PROXIES

From among members in good standing of CEC and MO-CEC, a Board representative may select a proxy representative from the same chapter or subdivision to serve in his/her absence at a Board of Directors meeting.

Proxies for a chapter or subdivision representative must be authorized by a written document from the Board representative or the chapter or subdivision president or vice president.

At-large representatives will notify the president of absences in writing. At-large

representatives must attend 50% of the BOD meetings to maintain their position.

Proxies for a student chapter representative must be authorized by a written document from the chapter Board representative, the Chapter president or vice president, or the Chapter faculty advisor.

SECTION 4. DUTIES

The duties of the Board of Directors shall be:

To serve as MO-CEC's general legislative body.

To establish the fees, time, and place for the annual conference and/or other programs.

To present a constitution and bylaws and suggest amendments to the general membership for approval.

To adopt official MO-CEC platforms, statements of policy, and resolutions.

To approve the annual budget.

To appoint the MO-CEC Faculty Advisor.

To arrange for an independent review prior to the transfer of the MO-CEC treasurer's records to the newly elected treasurer.

To establish regulations relating to its own membership.

To act on such other official recommendations and/or petitions as may be received.

To transfer to their successors, at the expiration of their terms, all books, papers, and other properties necessary for the continuation of the business of MO-CEC.

SECTION 5. CONSULTANTS TO THE BOARD

The following persons shall be invited to attend meetings of the Board of Directors, give reports, shall submit newsletter articles, and express opinions to the Board, but shall not have voting privileges.

Children's Action Network (CAN) Coordinator

Newsletter Editor

Webmaster

Parliamentarian (if one is appointed)

Representative from the Missouri Department of Elementary and Secondary
Education, Division of Special Education (DESE)

MO-CEC Faculty Advisor

Diversity Committee Chairperson(s)

Fundraiser

Historian

Professional Development Advisor

All Consultants to the BOD shall transfer to their successors, at the expiration of their terms, all books, papers, and other properties necessary for the continuation of the business of MO-CEC.

SECTION 6. DUTIES OF THE CONSULTANTS TO THE BOARD

The duties of the CAN Coordinator shall be:

To chair the CAN committee.

To obtain legislative information from the Federal and State legislative sources and from CEC.

To disseminate the appropriate information to chapter and subdivision CAN coordinators for their information and action.

To provide leadership and direction to the BOD.

To attend any national meetings of CAN representatives as supported by BOD.

To develop and maintain liaisons with other organizations and persons who serve the interests of individuals with exceptionalities.

To perform other duties as directed by the MO-CEC BOD.

The duties of the Newsletter Editor shall be:

To communicate with members/board representatives regarding upcoming editions.

To gather articles from members/board representatives.

To compile articles and/or photographs for newsletter.

To provide two to four editions of the newsletter per year.

To collaborate with the webmaster for posting editions of the newsletter.

The duties of the Webmaster shall be:

To gather and compile information from chapters and subdivisions for the website.

To maintain and routinely update the website.

To collaborate with the newsletter editor for posting of newsletter editions.

The duties of the Parliamentarian shall be:

To have available a copy of the current Robert's Rules of Order.

To implement parliamentary procedures as noted under Article XII.

The duties of the DESE representative shall be:

To act as a liaison between MO-CEC and the Department of Special Education of DESE.

To attend board meetings as invited whenever possible.

To advise the membership of actions and updates of the Department of Special Education of DESE.

The duties of the MO-CEC Faculty Advisor shall be:

To advise and supervise the state MO-CEC student officers.

To consult with faculty advisors at other colleges and universities.

To represent the student interests at all BOD meetings and activities.

To promote and assist with developing or reactivating chapters at other colleges & universities.

The duties of the Chairperson of the Diversity Committee shall be:

To promote diversity within the MO-CEC and throughout the state.

To disseminate appropriate information from CEC to the BOD.

The duties of the Chairperson of Fundraising shall be:

To research and propose options for fundraising to the executive committee and the BOD.

To coordinate and disseminate items and/or information regarding fundraisers selected or on-going.

To report to the executive committee, the BOD, and the treasurer moneys collected from fundraising.

The duties of the Historian shall be:

To research and review the archives of MO-CEC as directed by the BOD.

To update historical records periodically.

To collect current information to be included in the archives.

The duties of the Professional Development Advisor shall be:

To assist the president elect/annual conference chairperson and/or the conference planner as applicable.

To attend meetings of the annual conference planning committee.

To disseminate appropriate information regarding the annual conference.

To assess and develop additional opportunities for profession development for MO-CEC members at the direction of the BOD.

ARTICLE IX MEETINGS

SECTION 1. ANNUAL CONFERENCE AND BUSINESS MEETINGS

There shall be an annual conference of MO-CEC, consisting of a program and a business meeting to include the election of officers. The time and place is designated by the BOD.

Other business meetings may be called by the president with approval of a majority of the members of the BOD.

Twenty (20) members in good standing of MO-CEC shall constitute a quorum for the transaction of business.

Eligibility to vote at a business meeting of the MO-CEC is determined by membership in CEC. Any person who is a CEC member with voting privileges as outlined in Article III, Section 6 of this Constitution and Bylaws is entitled to one (1) vote.

The MO-CEC president shall serve as the presiding officer at business meetings.

The president, in consultation with, and approval of the Executive Committee, shall prepare the agenda for business meetings.

SECTION 2. BOARD OF DIRECTORS MEETINGS

There shall be a minimum of four (4) BOD meetings per administrative year, at a time and place designated by the Executive Committee.

The president may call other BOD meetings.

51% of the voting members of the BOD excluding at-large representatives shall constitute a quorum for the transaction of business.

The agenda for BOD meetings shall be prepared by the president, in consultation and approval of the Executive Committee.

Meetings may be held via technology rather than in person in unusual situations which

require immediate action.

SECTION 3. CHAPTER & SUBDIVISION MEETINGS

No chapter or subdivision shall schedule a conference or other meeting in conflict with the conferences and meetings of the MO-CEC or its BOD.

ARTICLE X COMMITTEES

SECTION 1. STANDING COMMITTEES

Committee chairpersons shall select, from among MO-CEC membership, their own committee members based upon common interests and/or geographic location.

There shall be a Constitution and Bylaws Committee for whom the president shall appoint chairperson(s) from among the membership, subject to approval by the BOD.

There shall be a Conference Committee to be chaired by the president-elect. The Conference Committee shall have a minimum of four (4) MO-CEC members in addition to the chairperson, with broad geographical and instructional level (i.e. PK-12 and post-secondary) representation when possible.

There shall be an Awards Committee to be chaired by the vice president. The Awards Committee shall have a minimum of four (4) MO-CEC members in addition to the chairperson, with broad geographical and instructional level (i.e. PK-12 and post-secondary) representation when possible. Members of the committee may include past recipients.

There shall be a Budget Committee to be chaired by the treasurer. The Budget Committee shall have a minimum of four (4) MO-CEC members in addition to the chairperson, with broad geographical and instructional level (i.e. PK-12 and post-secondary) representation when possible.

There shall be a CAN Committee chaired by the MO-CEC CAN Coordinator.

There shall be a Nominations Committee to be chaired by the immediate past president. The Nominations Committee shall have four (4) MO-CEC members in addition to the chairperson, with a broad geographical representation.

There shall be a Membership Committee to be chaired by the MO-CEC Membership Chairperson that shall consist of the membership chairs of the chapters and subdivisions.

There shall be a Diversity Committee chaired by the Diversity Chairperson.

There shall be a Fundraising Committee chaired by the Fundraiser Consultant to the Board.

SECTION 2. DUTIES OF THE STANDINGS COMMITTEES

The Constitution and Bylaws Committee shall receive, review, and recommend all proposed amendments to the MO-CEC Constitution and Bylaws, and refer them, with recommendations to the BOD.

The Conference Committee will develop the program for the annual conference and/or to plan other programs according to the policies and directives of the BOD.

The Awards Committee shall determine the recipients of such awards as MO-CEC may authorize and shall implement policies governing such awards.

The CAN Committee shall develop coalitions with groups and organizations that have a common interest in educational public policy.

The Budget Committee shall prepare and submit a proposed annual budget for approval by the BOD at the next regular meeting following the annual conference.

The Nominations Committee shall prepare annually a slate of potential candidates for vacant elective offices and present the slate to the BOD for approval prior to the business (membership) meeting.

The Diversity Committee shall advise the BOD on issues related to diversity.

The Fundraising Committee shall develop ideas, execute, and report results of any approved fundraisers.

SECTION 3. AD HOC COMMITTEES

Ad hoc committees may be established, and their functions assigned, at the discretion of the president. Such establishment must clearly indicate the purpose and duration of the committee.

ARTICLE XI DURATION AND DISSOLUTION

The duration of MO-CEC shall be perpetual unless the BOD unanimously determine that

it should be dissolved. Upon the dissolution and final liquidation of MO-CEC, the BOD shall, after paying or making provision for the payment of all debts and liabilities of MO-CEC, distribute all of its remaining assets to either:

1. Contribute them to the state/provincial unit of the Council for Exceptional Children for its use in advancing the education of exceptional children; or
2. Contribute them to the Council for Exceptional Children, a nonprofit, tax-exempt 501(c)(3) organization, to apply to one or more of its programs including:
 - A. the Yes I Can! Awards Program for its use in recognizing the achievements of students who have excelled despite their disability;
 - B. the “Kayte M. Fearn CEC Ethnic Diversity Scholarship” which annually provides a scholarship to a CEC student member from an ethnic background who is pursuing a degree in special education;
 - C. the “In Remembrance Of...” which is a fund in honor of an individual to support the activities and programs of The Council; and/or
 - D. the “General Council Fund” supporting the activities and programs of CEC.

ARTICLE XII PARLIAMETARY PROCEDURE

The rules of parliamentary practice in ROBERT’S RULES OF ORDER, newly revised, latest edition, shall govern the proceedings of MO-CEC, subject to the special rules, which have been or may be adopted.

ARTICLE XIII AMENDMENTS

SECTION 1. SUBMISSION OF PROPOSED AMENDMENTS

Any proposed amendment to this Constitution and Bylaws shall be submitted in writing to the Constitution and Bylaws Committee for review.

SECTION 2. REVIEW BY THE BOARD OF DIRECTORS

The Constitution and Bylaws Committee shall refer all proposed amendments with recommendations to the Board of Directors.

SECTION 3. REFERRAL TO THE MEMBERSHIP

All proposed amendments should be submitted to the membership not less than thirty

(30) days prior to the next business meeting.

SECTION 4. FINAL ACTION

This constitution may be amended at any MO-CEC business meeting by two-thirds (2/3) vote of the members present and voting, provided there is a quorum.

Respectfully submitted:

Connie Nielson, Chairperson
Pat Ehlmann (winter committee)
Meredith Shanks (winter committee)
Sarah Bates (summer committee)
Shirley Steffens (summer committee)
Kim Turner (summer committee)

2012 amendments committee:

Karen Allen
Sarah Bates
Sherry Chittenden
Emily Milligan
Shirley Steffens Turner
Connie Nielson, chair

2014 amendments committee:

Anna Baker
Sherry Chittenden
Pat Ehlmann
Sabrina VanBuskirk
Katie Whelan
Connie Nielson, chair